

PROJECT MANAGER POSITION

September 25, 2018

COMPANY

McGrath & Associates, Inc

JOB TITLE

Construction Project Manager

COMPANY DESCRIPTION

Construction Manager
General Contractor

EXPERIENCE

5-8 years in a Construction PM position

INDUSTRY

Construction

JOB FUNCTION

Project Management

EMPLOYMENT TYPE

This is a full time position with the expectation of work hours to normally be 40 hours per week during the regular business day (8am-5pm), although commonly the work day can be longer depending on the requirements of the client and the project. This position is considered a salary position and no overtime is paid unless special circumstances arise and then only on a case by case basis.

JOB DESCRIPTION

This Project Manager will be responsible for managing multiple pharmaceutical construction projects. Estimating, subcontractor coordination, and field labor management will be required.

Much of this person's responsibility will be with projects for a repeat client base already established. Managing projects safely, profitable while looking out for the best interest of the client is a must.

Mandatory Substance Abuse testing per the St. Louis Construction Industry Substance Abuse Consortium is required.

DESIRED SKILLS & EXPERTISE

Self-starter that takes sincere pride in your work.

Have a stable work history with multiple references.

Maintain strong work and personal ethics.

Complete understanding of construction plans, specifications, and contracts.

Ability to negotiate.

Develop long term working relationships with clients and subcontractors.

Strong scheduling abilities.

Knowledge of project invoicing and cost tracking.

Solid communication skills.

Current OSHA 10 hour training minimum.

Proficient in Microsoft Office Suite and Primavera Scheduling software.