

ARCHITECT POSITION

COMPANY

McGrath & Associates, Inc.

JOB TITLE

Architect

COMPANY DESCRIPTION

Design Build Construction Manager

EXPERIENCE

5-10 years in Architecture

EMPLOYMENT TYPE

This is a full time position with the expectation of work hours to normally be 40 hours per week during the regular business day, although commonly the work day can be longer depending on the requirements of the client and project. This position is considered a salary position and no overtime is paid unless special circumstances arise and then only on a case by case basis. Major medical & dental insurance is included at no cost to the employee.

JOB DESCRIPTION

We are currently seeking an Architect to join our expanding architecture team. This Architect will need to have the ability to create accurate and complete conceptual designs and "for construction" documents. Most of this person's responsibility will be with projects for a repeat client base already established by McGrath & Associates, Inc. Additionally, the role of this Architect is to service our customer's needs and requirements.

Pleasant and fair interaction with Owners and Subcontractors is a must.

Mandatory Substance Abuse testing per the St. Louis Construction Industry Substance Abuse Consortium is required.

REQUIRED SKILLS & EXPERTISE

Self-starter with an entrepreneurial spirit that takes sincere pride in your work.

Maintain strong work and personal ethics.

Complete understanding of construction plans, specifications, and contracts.

Strong knowledge of architectural building systems.

Possess strong hand and CAD and Revit drafting skills.

Proficiency in 3D Modeling software.

Proficiency in Photoshop, Illustrator, Sketchup, and InDesign graphic software.

Ability to effectively meet deadlines.

Ability to work in team environment and take direction from multiple team members.

Ability to communicate both verbally and in writing.

Proficient in Revit, CADD, AutoCAD/Architectural Desktop, MS Office, including Word, Excel and Outlook.

Proficiency in BIM coordination preferred.

RESPONSIBILITIES:

Analyzes and develops approaches to the creation and modification of architectural documents, elevations, sections, details, etc. ensuring the incorporation of design intent with preliminary direction from the Owner & McGrath & Associates team.

Develops, modifies, and / or reviews drawings according to established standards with direction from the McGrath & Associates team.

Develops strong presentations and early design studies. Prepares 2D and 3D presentation / design drawings and builds models for client / project team review.

Understands and translates design intent into technical documents.

Applies proper QA/QC methods throughout project.

Conducts product and code research and incorporation of codes into technical documents.

May have regular interface with clients and consultants.

May assist in work planning and scheduling processes.

May assist team in construction administration document management.

Develop document standards for typical clients.

May participate in setting up project team software parameters and management of standards.

Tracks all project data in electronic files.

REQUIRED EXPERIENCE:

Bachelor's degree in architecture required.

Licensed Architect

JOB LOCATION:

St Louis, Missouri, United States